

Our ref: 979/1623222

5 September 2024

Mrs Glover Edith Weston Parish Council c/o 24 Coniston Road Edith Weston Rutland LE15 8HP

# Moore East Midlands

Oakley House Headway Business Park 3 Saxon Way West Corby NN18 9EZ T 01536 461900

### Moore East Midlands

Rutland House Minerva Business Park Lynch Wood Peterborough PE2 6PZ T 01733 397300

www.moore.co.uk

Dear Clerk

# Annual Governance and Accountability Return for the Year ended 31 March 2024

Please find enclosed the signed External Audit Report to accompany your Annual Governance and Accountability Return for the year ended 31 March 2024.

We also enclose a note of our charges based on the fixed rate audit fee as set by the Smaller Authorities' Audit Appointments Ltd.

# Authorities who have not claimed exemption

Regulation 13 of the Accounts and Audit Regulations 2015 stipulate that Authorities, who are not inactive Authorities, must publish the following (including on the Authority's website):

- (a) The audited version(s) of the Statement of Accounts and Annual Governance Statement
- (b) The auditor's certificate and opinion
- (c) Any public interest report or other recommendation of the auditor.
- (d) A form of Notice of Conclusion of Annual Audit

# We draw your attention to the following points.

- Please note that the notice of public rights form was not provided to us on the initial submission of the AGAR and supporting documentation. Please would you ensure this document is included within the initial submission going forwards.
- It was noted on review of the website that whilst minutes are regularly published for each meeting, the minutes for the 20-05-24 meeting where the AGAR was approved are not present. For consistency, the Council should publish these as soon as possible.

A template Notice of Conclusion of Audit form is available on our website using the following link <u>https://www.moore.co.uk/sectors/public-sector/smaller-authorities</u>.

This notice must also state that an elector may inspect those documents at all reasonable times and without payment. The address and times when this inspection may be carried out must also be given.

Yours sincerely

Moore

Moore Encs.

Partners: Geoff Norman FCCA, Andy Hancock FCCA, Carolyn Rossiter FCA, Mohamed Mavani FCA, Matthew Grief CTA TEP, Nick Bairstow FCA, April Foster FCCA, John Harvey BFP ACA FCCA, Tim Woodgates CTA FCCA, Jenn Nixon FCCA MAAT, Michelle Watson FCCA, Robert Pluck FCCA, Gemma Roger FCA Associates: Paul Nash FCCA, Amanda Etty FCA, Lorna Bloor FCCA, Hannah Sardeson FCCA. Registered to carry on audit work in the UK and regulated for a range of investment business activities; and licensed to carry out the reserved legal activity of non-contentious probate in England and Wales by the Institute of Chartered Accountants in England and Wales. An independent member firm of Moore Global Network Limited – members in principal cities throughout the world. This firm is not a partner or agent for any other Moore firm and is a separate partnership with offices in Corby, Peterborough and Northampton.